

# Lizard Peninsula Bowmen

## MEMBERSHIP APPLICATION FORM

Please note - **ALL** fields on this form are mandatory.

Persons joining the Club are expected to obey the rules of the Club and the safety guidelines at all times and to treat other members and the facilities with the greatest respect. We adhere to the codes of practice, rules, guidelines and policies of the governing bodies to which we are affiliated, namely the **Grand National Archery Society** (ArcheryGB), the **Grand Western Archery Society** and the **Devon and Cornwall Archery Society**.

<b>Full Name (including Title):</b>												
<b>Address:</b>												
									<b>Postcode:</b>			
<b>Contact Telephone No:</b> <b>Landline:</b>									<b>Or Mobile:</b>			
<b>E-mail Address:</b>												
<b>Date of Birth (required for ALL):</b>					<b>Archery GB Membership Number:</b>							
<b>Archery GB would like to know if you consider yourself to have a disability or impairment.</b> (Please tick as appropriate)								<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	
Please use this space to share any information that you think may be pertinent to the safety of yourself or other participants during archery:												
<b>Membership Required:</b> (Please tick as appropriate)	<b>Senior</b>	<input type="checkbox"/>	<b>Senior (18-24 yrs)</b>	<input type="checkbox"/>	<b>Junior</b>	<input type="checkbox"/>	<b>Associate</b>	<input type="checkbox"/>	<b>Disabled</b>	<input type="checkbox"/>	<input type="checkbox"/>	

(The parents or guardians of juniors under 18 must sign the consent section of the form below. Please note that juniors must be accompanied by a parent or designated guardian at all times during archery.)

*Parental Consent: I consent to the above - named person joining Lizard Peninsula Bowmen. I confirm that I am the applicant's Parent/Guardian and understand that they must be accompanied by a Parent/Guardian for all club activities.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### **Insurance Compliance:**

To ensure that the terms and conditions of Archery GB's insurance policy are complied with, your completion of this membership application will constitute confirmation of the following:

At all times, you will comply with the Archery GB Laws, the Rules of Shooting, the Safeguarding Policy and all other Archery GB Policies.

You are not aware of any unreported incidents that may give rise to a potential claim against the Archery GB insurance policy.

### **I apply to become a Member of Lizard Peninsula Bowmen:**

<b>Signed:</b>	_____	<b>Date:</b>	_____
----------------	-------	--------------	-------

Return this form to the Secretary, Paul Reid, 24, Pasmore Road, Helston TR13 8ED. Please enclose a cheque for the appropriate amount, made payable to 'Lizard Peninsula Bowmen'. Alternatively pay by BACS to Lizard Peninsula Bowmen, Sort Code:20-67-19, Account No:70878405 referenced with your surname. Please e-mail our Treasurer at [treasurer@helstonarchery.co.uk](mailto:treasurer@helstonarchery.co.uk) to confirm if a BACS payment has been made.

If you have any questions please contact Paul at [secretary@helstonarchery.co.uk](mailto:secretary@helstonarchery.co.uk) or on 01326-573214

## Data Protection Information.

When you apply to become a member of, or renew your membership with, the Lizard Peninsula Bowmen (henceforward referred to as 'We' or 'Us'), the following information will be collected from you:

Name, Address, Tel.No., E-mail address,  
 AGB Membership No., DoB (Juniors only).

There is also a field within our records for Notes, which will be mentioned later.

Your personal data will be passed to Archery GB under the requirements of our affiliation to them (you will automatically be registered as a member of Archery GB which is the governing body), DCAS and GWAS, as the relevant County and Regional bodies. Archery GB will keep your details safe (see their own Data Protection Policy at [www.archerygb.org](http://www.archerygb.org)) and will use your data to enable access to an online portal for you (<https://agb.sport80.com>) which, amongst other things, allows you to unsubscribe, set and amend your privacy settings, and change your preferences. If you have any questions about the continuing privacy of your personal data when it is shared with Archery GB, please contact "[gdpr@archerygb.org](mailto:gdpr@archerygb.org)".

When you become an Associate member of, or renew your associate membership with, the Lizard Peninsula Bowmen your data will be entered into our system for the purpose of Club administration, and the recording of your scores shot with the club. If you wish any of these scores to be used by Lizard Peninsula Bowmen to enter leagues or other competitions, your primary club must not be entering the same league or competition, and you will need to provide written permission from them for your score to be used.

Other information of which you should be aware:

We have a 'Gallery' section on our website, which contains photos of members, which have been submitted by members. We also have a Facebook page, administered by a club member, which may have members who are not currently LPB members, (their reason for wanting to join having been assessed). As with the general nature of Social Media, many photos are posted to this page, to promote the club. Many of these are of groups of archers in various situations, e.g. club shooting afternoon/evening, fun shoot, attending competitions etc. Lizard Peninsula Bowmen views this as a legitimate use of data for the promotion of the Club, and as such covered by, and acceptable under, the GDPR.

A minimum of the information will also be passed to our Treasurer, to enable him to collect any fees.

Within the Club, your personal data will be stored by our Records Officer, in a program called 'Golden Records'. Apart from your personal data, this program is used to record any scores you may submit, which the club uses for its administration, such as the issuance of its own achievement badges, as well as nationally recognised Classification badges. We will also calculate your handicap, based on the scores you submit.

Your data is stored in the Golden Records program and we maintain on file the statement from Toxik Software, who produce and maintain this program, concerning the required security of the data, which is password protected at club level, and encrypted upon storage.

Hence, for the principles of data protection:

- 1) We process your data securely.
- 2) We update it regularly and accurately, whenever you provide us with new information.
- 3) It is limited to what the club needs.
- 4) It is used only for the purpose for which it is collected. We do not engage in marketing, nor do we broadcast your information to our website unless you become a Committee Member, in which case a photo will also be posted on the 'Contact Us' page.
- 5) The data is backed up regularly.

Should you leave the club, we will retain your personal data within our records program until the second anniversary renewal date (1<sup>st</sup> October), (in case you decide within that time to re-join), following which it will be deleted.

If at any time you wish to see the data we have on file for you (this is known as a **Subject Access Request**), you should advise the Records Officer who will provide you with the information you have requested, the Secretary and the Chairman. (details as per website under 'Contact Us')

Your **SAR** will be logged with a date/time in the 'Notes' field of your data.

If you become aware of a Data breach at any time, you should similarly, and **immediately**, notify the Secretary and the Chairman (details as per website under 'Contact Us'), so that the necessary action may be taken within the required time frame. A report on Data Protection is made at each meeting of the Club's Committee.

Please tick the relevant boxes below to indicate whether you would like to continue to hear from Archery GB and/or Lizard Peninsula Bowmen about:

<i>E-mail Newsletter (LPB)</i>	Yes		No	
<i>Our Club Events/general communications (LPB)</i>	Yes		No	
<i>Other local Club's Events(LPB)</i>	Yes		No	

*Please bear in mind that the main communication with club members is via e-mail so you may miss vital information if you choose not to receive e-mail from us.*

<i>Quarterly Magazine (ArcheryGB)</i>	Yes		No	
<i>E-mail Newsletter (ArcheryGB)</i>	Yes		No	
<i>Membership Benefits/Others by e-mail (ArcheryGB)</i>	Yes		No	

**We will keep your details safe, and you can unsubscribe or change your Archery GB preferences at <https://agb.Sport80.com>**